**London Museums Group – Committee vacancies**

**About Us**

London Museums Group represents all London museums and those who work in them. It is open to paid workers, volunteers, freelancers from curators and cafe staff to directors and documentation assistants.

**What do we do?**

* We represent and champion all museums in London and the people who work in them. We are the Museums Federation for London.
* The London Museums Group is a peer to peer help network.
* We encourage career development and offer a forum for developing creative approaches to difficult issues facing the sector.
* We can help you keep in touch with people in similar jobs or with similar issues in other museums and run regular skills sharing and networking events.
* LMG welcomes members from museums, galleries, heritage sites, archives, libraries and associated museum institutions.
* We work closely with the London Museum Development, which provides a programme funded by Arts Council England (ACE) of support and advice for museums in London; and other key museum cultural heritage sector support bodies and organisations in London.

**The LMG Committee**

The LMG Committee consists of twelve ordinary committee members including five officers:

Chair

Two Vice-chairs

Secretary

Treasurer

All terms are for three years, committee members and officers can stand for two terms. All committee members volunteer their time to the London Museums Group.

**Vacancies**

There are two ordinary committee member vacancies on the London Museums Group.

**2 x Ordinary Committee Member (Digital Content Creator)** –

Joining LMG committee will be a great opportunity for someone to continue to grow their experience of social media and communications. There will be opportunities to learn from a coach/mentor, take responsibilities for key projects and express yourself creatively. You will also help steer the organisation, support and inform it strategic direction, and its operational activities. You will:

* Be someone who loves using social media.
* Be someone who loves to connect with others in the museum sector.
* Be willing to plan and create regular digital content to grow our membership.
* Work closely with Digital lead to create the communications plan for LMG.
* Work closely with Events lead to publicise and promote LMG events.
* Manage and motivate contributions from industry peers and LMG members input to blogs and social media posts.
* Report on digital activity and audience growth.

This role would be suitable for someone with experience of using social media wishing to gain experience of communication in the Museum sector.

Commitment:

The digital team will meet bimonthly to discuss the amount of monthly content production, and the schedule for posting and monitoring our social channels.

The LMG committee meet once every three months; committee meetings usually take place mid-afternoon on a weekday. Meetings usually take 2 hours and the committee decide collectively the most convenient place, date, and time for future meetings.

LMG delivers at least two museum and workforce support/networking events a year. The Chair and the events sub-committee will attend these events, and most other committee members attend these if they can.

The London Museums Group welcome applications from everyone working or volunteering in or for the museums sector in London. We are dedicated to providing a diverse, inclusive and supportive professional network for our members in different stages of their career, creating a powerful peer to peer help network centred on our core values and a shared commitment to equality, diversity, and inclusion. To this end, the London Museums Group is committed to increasing the number of committee members from underrepresented groups, including but not limited to women, minorities, people with disabilities and young museum professionals.

Deadlines:

Please submit your application by 2100 on Monday 6th August 2021

Return applications to: info@londonmuseumsgroup.org

**Application form**

The following application form is for you to tell us a bit about yourself, and what you consider the three main priorities are for the museum sector in London and/or London Museums Group over the next three years. These will be shared with LMG members, and a vote will take place.

|  |  |
| --- | --- |
| Full name |  |
| Organisation[[1]](#footnote-1) |  |
| Role/position[[2]](#footnote-2) | Ordinary Committee Member - Digital Content  |
| email |  |

Please tell us about yourself and experience. Please try and keep responses to a maximum of 500 words

Below please tell us what you think should be the three main priorities for the museums in London and/or London Museums Group over the next three years.

Priority one:

Priority two:

Priority three:

Please return your application form to info@londonmuseumsgroup.org

1. If self-employed/a consultant please state this here [↑](#footnote-ref-1)
2. If you are a volunteer please let us know here [↑](#footnote-ref-2)